



CLJ-CMS Court User Work Group
News and Announcements
From meeting held August 24, 2016



The CLJ-CMS CUWG meeting was held via telephone conference on August 24, 2016.

Project Updates:

- The Request for Proposal (RFP) had its final review by the Steering Committee. The Judicial Information Services Committee (JISC) will make the decision on Friday, August 26th, whether or not to approve the RFP for publication. If approved, the RFP is scheduled to publish on September 1st.
- A Pre-Release Conference was held on August 9th. The pre-release conference gave an opportunity for potential vendors to learn about the RFP plan and important schedule dates, such as the expected date for the RFP release. It also provided an opportunity for potential vendors to meet with members of the AOC project team and ask generic questions.
- The AOC is working with the CLJ court associations and the Office of the Chief Information Officer to meet the provisos included with the current biennium project budget.

Court Business Office (CBO) Report:

- The CLJ-CMS project team is currently preparing for upcoming site visits. The first site visit was on August 16th, where the team visited Pierce County District Court. The next visit is to Clark County District Court on August 25th, followed by Seattle Municipal Court on August 30th. The team is planning on visiting over 35 courts and probation departments from around the state between August and October.

Organizational Change Management (OCM) Update:

- The OCM team is preparing for upcoming conferences and educational events to help spread the word about the CLJ-CMS project and prepare the CLJ court community for change. The team is creating outreach material, such as a CLJ-CMS brochure, and coordinating with AOC Judicial Education staff to arrange a presence at upcoming educational events.
- They will be partnering with DMCMA to hit the road with Regional road-shows, providing information about the project and talking to court administrators about using BOXI reports provided in E-Service Answer #2421 and Data Clean-up reports to ensure JIS data is complete and accurate.
- The OCM team is also updating the project web sites, Inside Courts and Public, to provide the most up-to-date project information and outreach material.

The project team does not have any documents for review or issues requiring the assembly of the CUWG in September. An email update will be sent to the CUWG members on September 28, 2016. The next in-person meeting is tentatively scheduled for a one-day meeting on October 26.